

## On-line Mixture Authorization

The Oregon Seed Certification Services (OSCS) permits and encourages the submission of certified mixture requests through our on-line services. Companies wishing to submit mixture requests on-line must receive special authorization from OSCS to access this service. This special authorization is required because of the inventory verification requirements related to the inclusion of untagged seed lots in a certified mixture. By submitting a signed Memorandum of Agreement, the company agrees to provide a complete transaction record if requested by OSCS for the affected component lots. This authorization may be revoked at any time by OSCS if the company fails to comply with this agreement.

### Inventory Verification of Untagged Oregon Seed Lots included in Certified Mixtures

*Background:* For expediency, certification tags often are not requested if the eligible Oregon seed lot is to be included in a certified mixture. In these cases, the issuance and attachment of certification tags is an unnecessary expense in time and materials to both the Certification programs and the seed company. The mixture review process, however, requires that an OSCS representative substantiate the availability of this untagged seed lot to the requesting company, usually through an on-site verification. Recently the inventory verification process was amended to reduce the number of required on-site visits involving the OSCS representative and help expedite the availability of untagged certification-eligible seed lots for use in mixtures. Instead of requiring inventory verification prior to each use of the affected lot in a certified mixture, the inventory may be verified once upon arrival at the mixing facility, with subsequent uses of the same seed lot in other mixtures at the same facility approved by proxy (reference MUCS).

The stipulated modification below allows seed companies to forego either of these on-site verification methods and use untagged certification-eligible seed, conditioned and tested in Oregon, in certified mixtures.

*Stipulated Modification:* Companies registered to use the OSCS Online Services may receive authorization to move an untagged, certification-eligible seed lot, conditioned and tested in Oregon, for use in certified mixtures and forego the on-site inventory verification requirement described above. This revocable authorization may be approved by OSCS if the company agrees to the following stipulations and signs the Memorandum of Agreement.

1. A notice for Movement of Untagged Certified Seed (MUCS) for each affected seed lot must be submitted and approved through the OSCS Online Services.
2. Inventory records, including acquisition and dispensation of each seed lot covered by an MUCS notification must be provided to the Oregon Seed Certification Service upon our request.

**NOTE:** Those companies wishing to use the Automated Mixture Approval form available through the OSCS Online Services must complete the Memorandum of Agreement. Conditions and restrictions applicable to the Automated Mixture Approval service are listed on its OSCS Online Services page.

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Memorandum of Agreement - Stipulated MUCS for Mixtures

We request authorization to forego on-site Oregon Seed Certification Service (OSCS) inventory verification for Oregon seed lots moved without certification tags, and for which we wish to maintain the certification eligibility. We understand that this authorization only applies to those seed movement notifications submitted through the OSCS Online Services. We agree to provide to OSCS upon request any documentation required to substantiate the inventory of the affected seed lot. We understand that a fee will be assessed by, and payable to, the Oregon Seed Certification Service for costs associated with the record audit.

Accepted by applicant \_\_\_\_\_, dated \_\_\_\_\_

Company Represented \_\_\_\_\_

Approved by OSCS Manager \_\_\_\_\_, dated \_\_\_\_\_