

**OREGON STATE UNIVERSITY
SEED CERTIFICATION, FOUNDATION SEED & PLANT MATERIALS BOARD**

BYLAWS

Article I. Name and Location

Oregon State University Seed Certification, Foundation Seed & Plant Materials Board. The principal place of business will be the office of the Dean of the College of Agricultural Sciences, Oregon State University.

Article II. Objective

The objectives of the Oregon State University Seed Certification, Foundation Seed & Plant Materials Board are set forth as follows:

1. Set policy which will provide a service to the public for the maintenance and increase of quality seed and propagating material of varieties grown and distributed in such a manner as to ensure varietal purity through the appropriate application of standards.
2. Review and act upon recommendations from the following Oregon State University Seed Certification, Foundation Seed & Plant Materials Board Advisory Committees:

Cereal Advisory Committee
Grass & Legume Advisory Committee
Mint Advisory Committee
Potato Advisory Committee
Seed Conditioner Advisory Committee
3. Evaluate and modify the Oregon general and crop standards as needed within the parameters of the Association of Official Seed Certifying Agencies and the Federal Seed Act.

Article III. Membership

The membership of the Board shall consist of members appointed by the Dean as follows (* indicates a voting member position):

1. Industry—at least one-half shall be producers
Seed trade representative* (alternate between commodity groups):
three-year term with eligibility for reappointment

Advisory committee representatives: one-year term appointed at annual meeting

- Cereal Advisory Committee representative*
- Grass & Legume Advisory Committee representative*
- Mint Advisory Committee representative*
- Potato Advisory Committee representative*
- Seed Conditioner Advisory Committee representative*

2. Oregon State University: reappointed as needed
 - Cereal specialist*
 - Grass and legume specialist*
 - Potato specialist*
 - Mint specialist*
 - Plant breeder*
 - Plant pathologist*
 - Extension specialist*
 - Research geneticist*
 - Director of Extension*
 - Dean and Director of Experiment Stations*
 - Head of Horticulture Department – ex officio
 - Head of Crop and Soil Science Department – ex officio
 - Director of Seed Services – ex officio
 - Seed Certification Manager – ex-officio
 - Seed Laboratory Manager – ex officio
 - Assistant to the Chairman – ex officio

3. Affiliate Agencies: reappointed as needed
 - State Department of Agriculture representative* – ex officio
 - U.S. Department of Agriculture representative*

Article IV. Officers

1. The Dean shall act as Chairman except during periods when s/he designates an OSU staff member to serve in that capacity.
2. The Dean shall appoint an Assistant to the Chairman who will serve as program administrator.
3. The Dean shall select a Meeting Coordinator and Secretary.

Article V. Meetings

1. The Board shall meet at least once per year. Special meetings shall be called as necessary.
2. Notices of meetings shall be delivered at least 10 days before all meetings and the reasons for special meetings shall be stated.
3. One-half of the voting members shall constitute a quorum for the transaction of business at any official meeting.
4. A member may notify the Secretary when a proxy is appointed in their place.
5. Minutes for every meeting will be taken and distributed.

Article VI. Amendments

These bylaws may be amended at any official Seed Certification, Foundation Seed & Plant Materials Board meeting by a two-thirds affirmative vote of voting members, subject to the Dean's approval.

02/07/2024

02/23/2023

02/16/2021

02/19/2020

02/10/2015

03/28/1984