



Oregon Seed Certification Service
Department of Crop and Soil Science
031 Crop Science Bldg.
Corvallis, Oregon 97331
T 541-737-4513 | F 541-737-2624 | seedcert.oregonstate.edu

REQUEST FOR REISSUE OF CERTIFICATION TAGS

Provisions and Procedures

A request for reissue of certification tags must be made to the Oregon Seed Certification Service (OSCS) when new certification or OECD tags are needed. Reasons for a reissue may include a sack/container change, a seed treatment, or a revision to the tag type or generation. Certification tags that have removed from bags may not be reattached under any circumstances.

Procedures

1. Login to eCertification Online Services, and submit a request for reissue using "[Request Approval for Processed Lots](#)."
2. Keep all certification tags that were removed from the original bags, and bundle by lot number.
3. Forward the following to the OSCS office within **10 days** of completing the bagging process:
 - Copy of the approval form (Reissue, Blend, Mixture, Augmented, Coated or Amended Seed Lot), with the final lot weight and sack/container count listed.
 - All certification tags removed from the original bags, bundled by lot number.
 - All extra certification tags issued by OSCS that are not needed to cover the expected gain.
 - If OSCS does not have a copy of a viability test from the past 18 months (i.e. if it was performed by a lab other than OSU Seed Laboratory), submit a copy of the test with the reissue form. For OECD tag requests, the updated viability and a purity test must be on the same report, either from the original laboratory, or the OSU Seed Laboratory.
 - For **interagency lots**, include a copy of the certified test report, including the results of an all-states noxious weed exam*, a copy of the certification tag, or shipping/transfer certificate issued by the original certifying agency. Please refer to [Interagency Certification Provisions and Procedures](#) (available on the OSCS website).

General Provisions

1. An all-states noxious weed exam must have been conducted on the original sample. *If this test was not conducted, you may do one of the following:
 - Contact the original seed testing facility and request that the test be performed on their file sample.
 - Draw a representative sample from your current inventory and request the exam from the OSU Seed Laboratory or a local Registered Seed Technologist.
 - Request that OSCS evaluate an equivalent exam (e.g. crop and weed exam, or ISTA Complete Other Seed Determination). Depending on the type of test and the sample size, OSCS may consider it in lieu of an all-states noxious weed exam.
2. The information provided for the application must accurately represent the conditioned lot. If a revision is needed, please make the change on the form by hand, and scan it to seedcertrequests@oregonstate.edu.
3. Permission to use proprietary varieties must be supported by proper documentation.
4. Complete records must be maintained by the requesting company or its agent, and be presented to OSCS upon request. This includes all records pertaining to the acquisition of seed lots, and the conditioning and distribution of this conditioned lot.

Fees apply for reissued tags and process review. Please refer to our website for current fees.