

Hemp Certification and Foundation Seed and Plant Materials Advisory Committee Bylaws

Article I. Name and Location

The name shall be the Hemp Certification and Foundation Seed and Plant Materials Advisory Committee (shortened version: Hemp Certification Advisory Committee). The principal office and place of business shall be in the College of Agriculture, Oregon State University.

Article II. Objective

The objectives of the Advisory Committee are set forth as follows:

1. To promote and improve hemp seed by developing high quality seed certification standards.
2. To advise and cooperate with the Oregon State University Certification and Foundation Seed and Plant Materials Board by recommending changes to the Board which are in the best interest of the hemp industry of Oregon.
3. To aid in the dissemination of information affecting Oregon hemp growers and dealers by working through their respective organizations.

Article III. Membership

1. The advisory Committee shall consist of 11 voting members, representing the different growing regions of the state, and will include breeder, grower, and processor representatives as well as OSU researchers. Of the breeder, grower, and processor representatives, two will be from the Willamette Valley, two will be from Southern Oregon, one will be from Central Oregon, one will be from the Columbia Basin, one will be from Northeast Oregon and one will be from Southeastern Oregon. Representing the OSU researchers, one will be a hemp researcher, one will be an OSU weed specialist, and one will be an OSU plant pathologist. The following shall serve as non-voting ex-officio members: Crop and Soil Science Department Head, Director of Seed Services, Certification Project Manager, Seed Laboratory Manager, a representative of the Oregon Department of Agriculture, a representative of the Global Hemp Innovation Center and such other ex-officio members the Dean or the Committee shall deem necessary.
2. Until established industry organizations are operational, Representatives of the Committee shall be appointed by the OSU Hemp Stewardship Committee according to the regional needs operating in the best interest of the hemp industry.
3. If a vacancy occurs before established industry organizations are operational, the OSU Hemp Stewardship Committee or the Dean may appoint appropriate representatives.

Article IV. Term of Membership

1. The representatives shall be appointed to serve a three-year term. To initiate the committee the first year, position one from the Willamette Valley region, position one from the Southern Oregon region, and the Central Oregon representative shall be appointed for one year. The Columbia Basin, the Southeast Oregon, and position two from the Southern Oregon region shall be appointed for two years. The Northeast representative and position two from the Willamette Valley region shall be appointed for three years. Re-appointment for an additional term is permissible, but whenever possible, new individuals should be appointed.
2. The OSU hemp researcher, OSU weed specialist, and OSU pathologist shall serve at the Dean's discretion.

Article V. Officers

1. Officers shall consist of a chair and vice-chair. Each will serve a one-year term. The vice-chair will become chair. If the first chair is a breeder, the vice-chair will be a grower. For selecting a breeder for alternating terms, the processor will be considered part of the breeder group. After the first year, the

breeders and growers will be represented as chair on alternate years. The Hemp Stewardship committee shall appoint the first chair and vice-chair of the Hemp Certification Advisory Committee.

2. A secretary shall be chosen by the Dean and may or may not be a member of the committee.

Article VI. Meetings

1. The committee shall meet at least once a year.
2. Special meetings may be called by the chair as is deemed necessary.
3. Meeting notices shall be mailed 20 days before each annual meeting. The secretary shall mail or email a notice to each member. Notices of special meetings shall state the nature of the business to be considered. Minutes of each meeting will be forwarded to each appointing organization and each member of the Advisory Committee and the Board within 20 days before the next meeting.
4. The voting members present shall constitute a quorum of the transaction of business at any officially called meeting.

Article VII. Amendments

These bylaws may be amended at any officially called committee meeting by a two-thirds affirmative vote of the members present, subject to the Board's approval.

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