

# **Cereal Certification and Foundation Seed and Plant Material Advisory Committee Bylaws**

## **Article I. Name and Location**

Cereal Certification and Foundation Seed and Plant Material Advisory Committee.

The principal office and place of business shall be in the College of Agricultural Sciences, Oregon State University.

## **Article II. Objectives**

The objectives of the Advisory Committee are set forth as follows:

1. To promote and improve cereal and corn seed by developing high quality seed certification standards.
2. To advise and cooperate with the Oregon State University Certification and Foundation Seed and Plant Material Board by recommending changes to the Board which are in the best interest of the cereal and corn industries of Oregon.
3. To aid in the dissemination of information affecting Oregon cereal and corn growers and dealers by working through their respective organizations.

## **Article III. Membership**

1. The Advisory Committee shall consist of eleven voting members, four of whom shall represent the Oregon cereal producers, three who will represent Oregon cereal dealers and/or processors, one will represent Oregon corn seed producers, one OSU cereal breeder, one OSU extension specialist, and one county agent. The following shall serve as ex-officio members: Crop and Soil Science Department Head, Certification Project Manager, Foundation Project Manager, Seed Laboratory Manager, Oregon Department of Agriculture representative, and such other ex-officio members as the Dean or Committee deem necessary.

2. Representatives of the Committee shall be appointed by the following organizations but not necessarily confined to members.

Oregon Wheat Growers League:

three Producers of which two will have had at least two years experience growing certified seed.

Oregon Wheat Commission:

one Producer/Dealer specializing, at least in part, in minor cereal seed crops.

Oregon Feed & Grain Association:

three Dealers who deal in certified seed

College of Agricultural Sciences (OSU):

one OSU cereal breeder

one OSU cereal extension specialist

one County extension agent

3. In the event one of the groups fails to appoint its designated number of representatives or if a vacancy occurs, the Dean may appoint appropriate representatives.

4. In any given year, those corn seed producers having production entered for certification, shall constitute a subcommittee to the Cereals Advisory Committee, with each producer (seed company) having one voting position on the corn subcommittee. Prior to a scheduled meeting of the Cereals Advisory Committee, the corn subcommittee shall determine if there are changes to the corn standards that need to be put forward. The corn subcommittee members will chose from among their number, one subcommittee representative to the Cereals Advisory Committee, and will have one vote as a Cereals Advisory Committee member.

## **Article IV. Term of Membership**

1. The four producers and three dealer-processors shall be appointed to serve a three-year term. To initiate the [original, nine member] committee the first year, one shall be selected to serve a year, one to serve two years and one to serve three years.

Re-appointment for an additional term is permissible but new individuals should be appointed whenever possible.

2. The OSU cereal breeder, extension specialist, and county extension agent shall serve at the Dean's discretion.

3. The corn producer may be appointed each year by the corn subcommittee.

## **Article V. Officers**

1. Officers shall consist of a chairman and a vice-chairman. Each will serve a one-year term. If the first chairman is a producer, the vice chairman will be a dealer. After the first selection, the producer and dealer will be represented as chairman on alternate years. . For the purpose of selecting a Producer and Dealer for alternating terms, the Oregon Wheat Commission appointee will be considered a Dealer, and the Corn subcommittee representative will be considered a Producer

2. The secretary shall be chosen by the Dean and may or may not be a member of the Committee. A secretary for the corn subcommittee shall be appointed by the Seed Certification Manager and may or may not be a member of the subcommittee.

## **Article VI. Meetings**

1. The Committee shall meet periodically and at least once a year.

2. Special meetings may be called by the chairman as is deemed necessary.

3. Meeting notices shall be mailed at least 20 days before each annual meeting and each special meeting. The secretary

shall mail notices to each member. Notices of special meeting shall state the nature of the business to be considered.

4. Minutes of each meeting will be forwarded to each appointing organization and each member of the Advisory Committee and Board within two weeks of the meeting date.

5. The voting members present shall constitute a quorum for the transaction of business at any officially called meeting.

**Article VII. Amendments**

These bylaws may be amended by any officially called meeting by a two-thirds affirmative vote of the voting members, subject to Board approval.

Amended, February 10, 1993

Amended, February 10, 2015